

WHY SHOULD YOU DIGITISE YOUR MINING DOCUMENT MANAGEMENT SYSTEM?

Many mining companies do not have a single source of truth for each document and still rely on their people to manage paper-based documents. The reliance on people to manage and control documents increases the risk of governance and compliance not being met.

Do you find yourself experiencing one or more of these challenges daily?

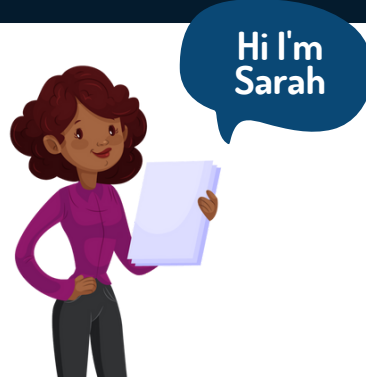
No centrally-managed source where a single 'true' version of each document exists.

Planned document reviews & approvals are behind schedule and dependent on users to manage.

Documents history requires keeping multiple copies of the same document and are not easily accessible

Reliance on people to manage and control document templates and user access.

Sarah is a Document Controller for a mining organisation. She needs to make sure that accurate information and documentation is distributed throughout the organisation, on time, to the right user audience.

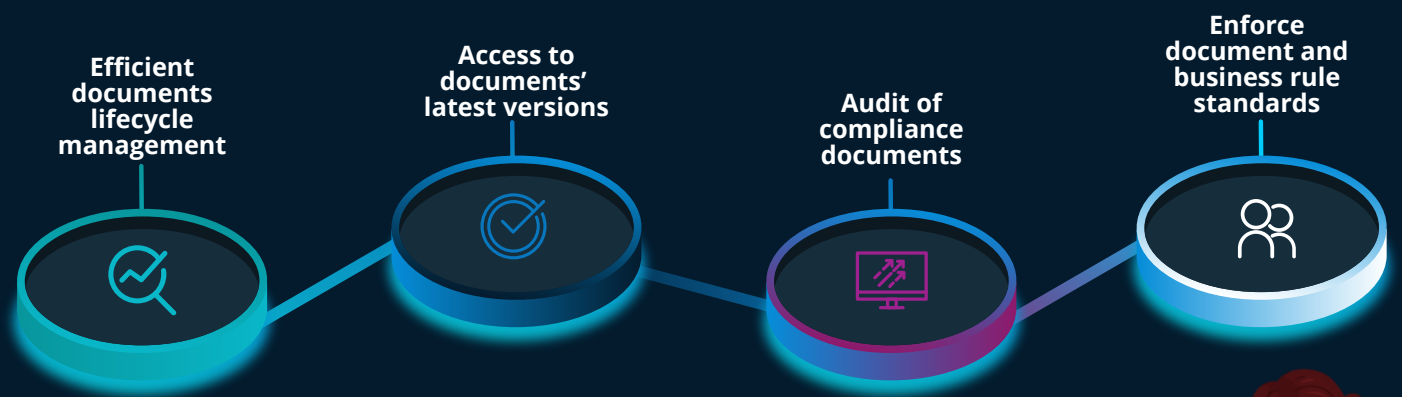


She is always searching for the correct version of documents and chasing people to provide input and review or approve it. Ending up wasting valuable time to do her job efficiently and effectively.

This can lead to several challenges such as:

- users accessing and making use of outdated or incorrect versions of documents
- users cannot find specific documents
- manual consolidation of document content is needed when updates are made
- relays in documents being reviewed, approved and published in a timely fashion

Sarah's mining company needs the following in order for her to work more efficiently

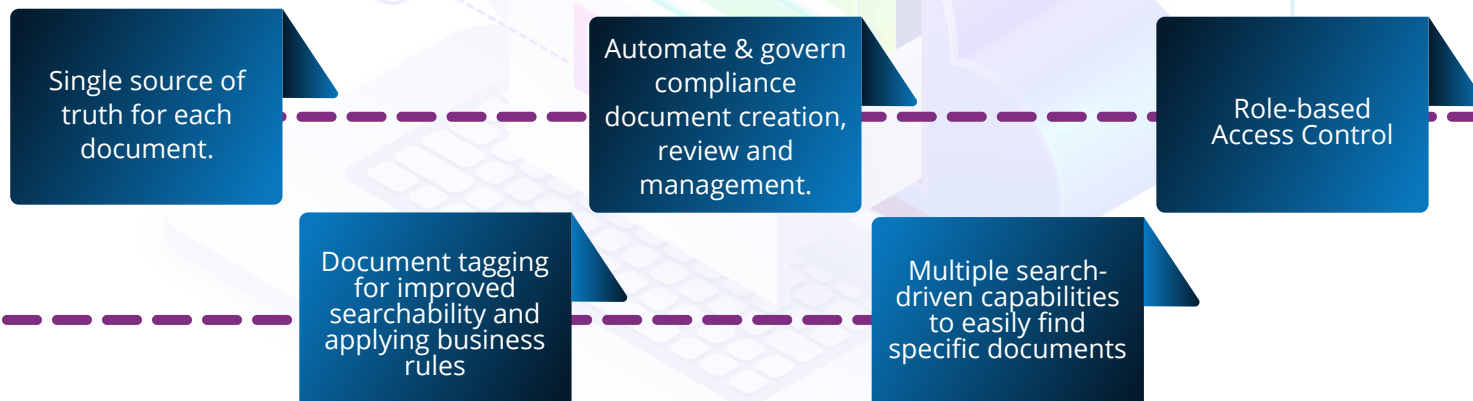


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What can help Sarah solve her issues?



Sarah can now easily find documents, enable users to easily find and access them and alleviate having to keep track of documents' status and users providing input on time.

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